

PART 1300—RULES OF PROCEDURE

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AUTHORITY: Pub. L. 93-129, as amended; 22 U.S.C. 2873 (a) (10).

SOURCE: 54 FR 18886, May 3, 1989, unless otherwise noted.

§ 1300.1 Purpose.

(a) These regulations are adopted by the Board for International Broadcasting (BIB) pursuant to authority granted to it by Pub. L. 93-129, 87 Stat. 456, approved October 19, 1973; 22 U.S.C. 2873 et seq., as amended. Grant funds shall be transferred to Radio Free Europe/Radio Liberty, Inc. (RFE/RL, Inc.) only on condition of compliance with the pertinent parts of these regulations. Exceptions to this condition may be made by the BIB.

(b) These regulations are based on the statutory mandate of the BIB:

- (1) To make grants to RFE/RL, Inc.;
- (2) To review and evaluate the mission and operation of RFE/RL, Inc., and to assess the quality, effectiveness, and professional integrity of its broadcasting within the broad foreign policy objectives of the United States;
- (3) To encourage the most efficient utilization of available resources by RFE/RL, Inc., and to undertake, or request that RFE/RL, Inc. undertake, such studies as may be necessary to identify areas in which the operations of RFE/RL, Inc. may be made more efficient and economical;
- (4) To develop and apply such financial procedures, and to make such au-

ditions of RFE/RL, Inc., as the Board may determine are necessary, to assure that grants are applied in accordance with the purposes for which such grants are provided;

(5) To develop and apply such evaluative procedures as the Board may determine are necessary to assure that grants are applied in a manner not inconsistent with the broad foreign policy objectives of the U.S. Government; and

(6) To prescribe such regulations as the Board deems necessary to govern the manner in which its functions shall be carried out.

(c) In carrying out the foregoing functions, the Board will respect the integrity and professional independence of RFE/RL, Inc.

§ 1300.2 Organization of the Board for International Broadcasting.

(a) The Board for International Broadcasting is composed of ten members, one of whom—the President and Chief Operating Executive of RFE/RL, Inc.—is an ex officio member. As such, the President of RFE/RL, Inc. may participate in the activities of the Board, but may not vote in the determinations of the Board.

(b) The President of the United States appoints, by and with the advice and consent of the Senate, nine voting members, one of whom he designates as Chairman. By law, the Board's membership must be bipartisan, with no more than five seats reserved for any one political party. The voting members are appointed for a term of three years. A member whose term has expired may continue to serve until his or her successor has been appointed and confirmed.

(c) The nine voting members and the ex officio member of the BIB serve concurrently as the Board of Directors of RFE/RL, Inc. Unless specifically noted otherwise, all meetings of the Board are considered joint meetings of the Board for International Broadcasting and of the Board of Directors of RFE/RL, Inc. The Board of Directors make all major policy determinations governing the operation of RFE/RL, Inc., and appoints and fixes the compensation of managerial officers and employees of RFE/RL, Inc.

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(d) The Chairman of the Board, or his designee, shall:

(1) Call and preside at all meetings of the Board;

(2) Appoint standing or ad hoc committees of the Board;

(3) Direct the work of the BIB professional staff, evaluate the performance of the Executive Director, and review the performance of the senior officers;

(4) Represent the Board in all matters pertaining to the U.S. Congress;

(5) Represent the Board in all matters requiring conferences or communications with officers, departments, or agencies of the U.S. Government and foreign governments.

(e)(1) The Board, unless it votes otherwise, shall hold formal meetings no fewer than three times in a calendar year. Two of these meetings normally will be held in the United States; and one in Europe in connection with the annual meeting of the Corporation.

(2) Five voting members constitute a quorum for the conduct of business. Actions of the Board shall be taken by a vote of at least five of the voting members. Members absent from a meeting may register their agreement or disagreement with the Board decisions in writing or by telephone to be included in the minutes of the meeting. The Chairman may, from time to time as events may require, solicit Board approval of decisions by telephone in the absence of a regularly scheduled meeting.

(3) The BIB staff, under the direction of the Executive Director, shall be responsible for preparing for the Board meetings in the United States, including notification of members, physical arrangements, preparation of briefing books and a written agenda. The President of RFE/RL, Inc., coordinates the preparation of the European meeting of the Board, which normally is held at RFE/RL's Munich headquarters.

(4) While attending meetings of the Board or engaged in activities directly related to the BIB or RFE/RL, Inc., the voting members of the Board are entitled to receive compensation equal to the daily equivalent of that prescribed for level V of the Executive Schedule under section 5316 of title 5, United States Code. While away from home on BIB business, members are entitled to

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travel expenses, including per diem in lieu of subsistence, as authorized by law (5 U.S.C. 5703) for persons in the Government service who are employed intermittently.

(f) Committees of the Board meet periodically during the year. Agendas for these meetings are prepared with the assistance of the BIB staff.

§ 1300.3 Staff of the Board.

(a) The Board appoints staff personnel according to provisions of title 5, United States Code, governing appointments in the competitive service.

(b) The staff members are career Federal employees. The office is headed by an Executive Director; he is assisted by a Deputy Executive Director. Other senior officers include, but are not limited to, a Director of Financial and Congressional Affairs and a General Counsel.

(c) The Chairman of the Board may delegate authority to his staff, through the Executive Director, to act on matters which do not require the formal action of the Board. The BIB staff reports to and coordinates its activities with the Chairman on a regular basis.

(d) With the approval of the Chairman, the senior staff conducts regular reviews of RFE/RL programming, research, administration, finance, and engineering work. The BIB staff commissions outside independent evaluations of RFE/RL programming and other functional areas as required. It communicates the results of these evaluations to the Board members and the President of RFE/RL, Inc. At least once a year, the staff commissions and outside audit of RFE/RL finances.

(e) The BIB staff coordinates all contacts with the U.S. Congress, U.S. Government agencies, and foreign governments. Senior staff members maintain regular ties with Congressional staffers and with officers at the Department of State, United States Information Agency, Office of Management and Budget, the Federal Communications Commission, and other government agencies. When serious issues arise, the staff refers them to the Chairman, who consults with the Board as appropriate.

(f) The duties of each staff member are described in a position description