

§ 301-11.32

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travel to qualify for this reimbursement. Laundry and dry cleaning expenses have not been removed from foreign per diem rates established by the Department of State, or from non-foreign area per diem rates established by the Department of Defense. Separate claims for laundry and dry cleaning expenses incurred in foreign areas and non-foreign areas are not allowed.

uled official travel for reasons not acceptable to your agency, resulting in forfeit of the deposit, you are indebted to the Government for that amount and must repay it in a manner prescribed by your agency.

[FTR Amdt. 75, 63 FR 66675, Dec. 2, 1998, as amended by FTR Amdt. 108, 67 FR 57965, Sept. 13, 2002]

[FTR Amdt. 108, 67 FR 57965, Sept. 13, 2002]

§ 301-11.32 May I be reimbursed for an advance room deposit in situations where a lodging facility requires the payment of a deposit, prior to the beginning of my scheduled official travel?

Subpart B—Lodgings-Plus Per Diem

Yes, your agency may reimburse you for an advance room deposit, when such a deposit is required by the lodging facility to secure a room reservation, prior to the beginning of your scheduled official travel. However, if you are reimbursed the advance room deposit, but fail to perform the sched-

§ 301-11.100 What will I be paid for lodging under Lodgings-plus per diem?

When travel is more than 12 hours and overnight lodging is required you are reimbursed your actual lodging cost not to exceed the maximum lodging rate for the TDY location or stopover point.

§ 301-11.101 What allowance will I be paid for M&IE?

(a) Except as provided in paragraph (b) of this section, your allowance is as shown in the following table:

When travel is	Your allowance is
More than 12 but less than 24 hours	75 percent of the applicable M&IE rate.
24 hours or more, on	75 percent of the applicable M&IE rate.
The day of departure	100 percent of the applicable M&IE rate.
Full days of travel	75 percent of the applicable M&IE rate.
The last day of travel	

(b) If you travel by ship, either commercial or Government, your agency will determine an appropriate M&IE

rate within the applicable maximum rate allowable.

§ 301-11.102 What is the applicable M&IE rate?

For days of travel which	Your applicable M&IE rate is
Require lodging	The M&IE rate applicable for the TDY location.
Do not require lodging, and.	The M&IE rate applicable to the TDY site (or the highest M&IE rate applicable when multiple locations are involved).
Travel is more than 12 hours but less than 24 hours.	The M&IE rate applicable to the new TDY site or stopover point.
Travel is 24 hours or more, and you are traveling to a new TDY site or stopover point at midnight.	The M&IE rate applicable to the previous day of travel.
Travel is 24 hours or more, and you are returning to your official station.	