

§ 1611.8

45 CFR Ch. XVI (10–1–03 Edition)

(2) The information sought by the Corporation relates solely to the financial eligibility of that particular client;

(3) The information sought by the Corporation is necessary to confirm or deny specific allegations relating to that particular client's financial eligibility and the recipient's representation thereof; and

(4) The specific information sought by the Corporation is not protected by the attorney-client privilege.

The information provided to the Corporation by the recipient shall not be disclosed to any person who is not employed by the Corporation. Prior to providing the information to the Corporation, the recipient shall notify the client that the recipient is required to provide to the Corporation the information sought.

§ 1611.8 Retainer agreement.

(a) A recipient shall execute a written retainer agreement, in a form approved by the Corporation, with each client who receives legal services from the recipient. The retainer agreement shall be executed when representation commences (or, if not possible owing to

an emergency situation, as soon thereafter as is practicable), and shall clearly identify the relationship between the client and the recipient, the matter in which representation is sought, the nature of the legal services to be provided, and the rights and responsibilities of the client. The recipient shall retain the executed retainer agreement as part of the client's file, and shall make the agreement available for review by the Corporation in a manner which protects the identity of the client.

(b) A recipient is not required to execute a written retainer agreement when the only service to be provided is brief advice and consultation.

§ 1611.9 Change in circumstances.

If an eligible client becomes ineligible through a change in circumstances, a recipient shall discontinue representation if the change in circumstances is sufficiently likely to continue for the client to afford private legal assistance, and discontinuation is not inconsistent with the attorney's professional responsibilities.

APPENDIX A OF PART 1611

LEGAL SERVICES CORPORATION 2003 POVERTY GUIDELINES*

| Size of family unit | 48 Contiguous States and the District of Columbia ⁱ | Alaska ⁱⁱ | Hawaii ⁱⁱⁱ |
|---------------------|--|----------------------|-----------------------|
| 1 | \$11,225 | \$14,013 | \$12,913 |
| 2 | 15,150 | 18,925 | 17,425 |
| 3 | 19,075 | 23,838 | 21,938 |
| 4 | 23,000 | 28,750 | 26,450 |
| 5 | 26,925 | 33,663 | 30,963 |
| 6 | 30,850 | 38,575 | 35,475 |
| 7 | 34,775 | 43,488 | 39,988 |
| 8 | 38,700 | 48,400 | 44,500 |

* The figures in this table represent 125% of the poverty guidelines by family size as determined by the Department of Health and Human Services.

ⁱ For family units with more than eight members, add \$3,925 for each additional member in a family.

ⁱⁱ For family units with more than eight members, add \$4,913 for each additional member in a family.

ⁱⁱⁱ For family units with more than eight members, add \$4,513 for each additional member in a family.

[68 FR 8856, Feb. 26, 2003]

PART 1612—RESTRICTIONS ON LOBBYING AND CERTAIN OTHER ACTIVITIES

Sec.

1612.1 Purpose.

1612.2 Definitions.

1612.3 Prohibited legislative and administrative activities.

1612.4 Grassroots lobbying.

1612.5 Permissible activities using any funds.

1612.6 Permissible activities using non-LSC funds.

1612.7 Public demonstrations and activities.

1612.8 Training.

1612.9 Organizing.