

## § 1606.14

processing cycle for the month following acceptance. Lost earnings records received, edited, and accepted by the TSP record keeper on the last business day of a month will be processed in the processing cycle for the second month following acceptance.

(c) In calculating lost earnings attributable to a lost earnings record, earnings and losses for different sources of contributions or investment funds within a source will not be offset against each other.

(d) Where the *de minimis* rule of paragraph (d)(1) of §1606.3 of this part is met with regard to delayed contributions or loan allotments, the calculation of lost earnings shall commence with the pay date for the pay period for which the contributions would have been made had the employing agency error not occurred. With regard to lost earnings not related to delayed contributions or loan allotments, lost earnings shall commence with the month during which the employing agency error caused the failure to invest in the Thrift Savings Fund money that would have been invested had the employing agency error not occurred, or with the month that the money was invested in an incorrect investment fund. Lost earnings calculations shall conclude as of the end of the month prior to the month during which the lost earnings records are processed.

(e) *Negative lost earnings.* Notwithstanding any other provision of this part, where the net lost earnings computed in accordance with this part on any lost earnings record are less than zero within a source of contributions, the employing agency account shall not be charged or credited with respect to that source of contributions. The amount of the negative lost earnings shall be removed from the participant's account and applied against TSP administrative expenses.

(f) With respect to the period prior to December 31, 1990, in calculating lost earnings or determining the investment fund in which money would have been invested had an employing agency error not occurred, the TSP record-keeper shall take into account the investment restrictions that were effective under 5 U.S.C. 8438 prior to the ef-

## 5 CFR Ch. VI (1–1–03 Edition)

fective date of section 3 of the TSPTAA.

[56 FR 606, Jan. 7, 1991, as amended at 66 FR 44285, Aug. 22, 2001]

### Subpart F—Participant Claims For Lost Earnings

#### § 1606.14 Employing agency procedures.

(a) Each employing agency must provide procedures for participants to file claims for lost earnings under this part. The employing agency procedures must include the following provisions:

(1) The employing agency shall review each claim and provide the participant with a decision within 30 days of its receipt of the participant's written claim. The employing agency's decision to deny a claim in whole or in part shall be in writing and shall contain the following information—

(i) The employing agency's determination on the claim and the reasons for it, including any appropriate references to applicable statutes or regulations;

(ii) A description of any additional material or information which, if provided to the employing agency, would enable the employing agency to grant the participant's claim; and

(iii) A description of the steps the participant must take if he or she wishes to appeal and initial denial of the claim, including the name and title of the employing agency official to whom the appeal may be taken;

(2) Within 30 days of receipt of the employing agency decision denying the claim, a participant may appeal the employing agency decision. The appeal must be in writing and must be addressed to the employing agency official designated in the initial employing agency decision. The appeal may contain any documents and comments that the employee deems relevant to the claim;

(3) The employing agency must take a decision on the participant's appeal not later than 30 days after it receives the appeal. The agency's decision on the appeal must be written in an understandable manner and must include the reasons for the decision as well as

any appropriate references to applicable statutes and regulations. If the decision on the employee's appeal is not made within this 30-day time period, or if the appeal is denied in whole or in part, the participant will have exhausted his or her administrative remedy and will be eligible to file suit against the employing agency in the appropriate Federal district court pursuant to 5 U.S.C. 8477. There is no administrative appeal to the Board of an agency final decision.

(b) Where it is determined that lost earnings resulted from an employing agency error, nothing in this part shall be deemed to preclude an employing agency from paying lost earnings in the absence of a claim from the employee.

**§ 1606.15 Time limits on participant claims.**

(a) Participant claims for lost earnings pursuant to § 1606.14 must be filed within six months of the participant's receipt of the earliest of a TSP participant statement, TSP loan statement, employing agency earnings and leave statement, or any other document that indicates that an employing agency error has affected the participant's TSP account.

(b) Nothing in this section changes the provision of paragraph (d) of § 1606.11 that no lost earnings shall be payable with respect to delayed contributions unless and until the contributions are submitted to the TSP recordkeeper in accordance with 5 CFR part 1605, nor does anything in this section extend any time limits for correcting contributions under 5 CFR part 1605. Thus, notwithstanding paragraph (a) of this section, if a participant is unable to have contributions corrected due to time limits contained in 5 CFR part 1605, no lost earnings shall be payable with respect to those contributions.

[56 FR 606, Jan. 7, 1991, as amended at 66 FR 44285, Aug. 22, 2001]

**PART 1620—EXPANDED AND CONTINUING ELIGIBILITY**

**Subpart A—General**

- Sec.  
1620.1 Application.  
1620.2 Definitions.  
1620.3 Contributions.  
1620.4 Notices.

**Subpart B—Cooperative Extension Service, Union, and Intergovernmental Personnel Act Employees**

- 1620.10 Definition.  
1620.11 Scope.  
1620.12 Employing authority contributions.  
1620.13 Retroactive contributions.  
1620.14 Payment to the record keeper.

**Subpart C—Article III Justices and Judges; Bankruptcy Judges and U.S. Magistrates; and Judges of the Courts of Federal Claims and Veterans Appeals**

- 1620.20 Scope.  
1620.21 Contributions.  
1620.22 Withdrawals.  
1620.23 Spousal rights.

**Subpart D—Nonappropriated Fund Employees**

- 1620.30 Scope.  
1620.31 Definition.  
1620.32 Employees who move to a NAF instrumentality on or after August 10, 1996.  
1620.33 Employees who moved to a NAF instrumentality before August 10, 1996, but after December 31, 1965.  
1620.34 Employees who move from a NAF instrumentality to a Federal Government agency.  
1620.35 Loan payments.  
1620.36 Transmission of information.

**Subpart E—Uniformed Services Employment and Reemployment Rights Act (USERRA)—Covered Military Service**

- 1620.40 Scope.  
1620.41 Definitions.  
1620.42 Processing TSP contribution elections.  
1620.43 Agency payments to record keeper; agency ultimately responsible.  
1620.44 Restoring forfeited agency automatic (1%) contributions.