

**§ 300-80.4**

- (a) An explanation of the test program;
- (b) If applicable, the specific provisions of the FTR from which the agency is deviating (travel and/or relocation);
- (c) An analysis of the expected costs and benefits; and
- (d) A set of criteria for evaluating the effectiveness of the program.

**§ 300-80.4 How many test programs may be authorized by GSA throughout the government?**

No more than 10 travel expense test programs and 10 relocation expense test programs may be conducted at the same time.

**§ 300-80.5 What factors will GSA consider in approving a request for a travel or relocation expenses test program?**

The following factors will be considered:

- (a) Potential savings to the Government.
- (b) Application of results to other agencies.
- (c) Feasibility of successful implementation.
- (d) Number of tests, if any, already authorized to the same activity.
- (e) Whether the request meets the requirements of § 300-80.3.
- (f) Other agency requests under consideration at the time of submission.
- (g) Uniqueness of proposed test.

**§ 300-80.6 May the same agency be authorized to test travel and relocation expenses programs at the same time?**

Yes, if authorized, both test programs may be conducted by the same agency at the same time.

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**§ 300-80.7 What limits are there to test programs?**

None. When authorized by the Administrator of General Services, the agency may pay any necessary travel or relocation expenses in lieu of payments authorized or required under chapters 301 and 302 of this title.

**§ 300-80.8 What is the maximum duration of test programs?**

The test program may not exceed 24 months from the date the test is authorized to begin.

**§ 300-80.9 What reports are required for a test program?**

Two reports are required:

- (a) The Administrator of General Services must submit a copy of an approved test program to Congress at least 30 days before the effective date of the authorized test program.
- (b) The agency authorized to conduct the test program must submit a report on the results of the test program to the Administrator of General Services (Attention: MTT), 1800 F Street, NW, Washington, DC 20405, and to Congress within 3 months after completion of the program.

**§ 300-80.10 When does the authority of GSA to authorize test programs expire?**

The authority to conduct test programs expires on October 20, 2005.