

**§ 302-4.705**

(c) For other reasons acceptable to you.

**§ 302-4.705 What are the allowances if the employee uses more POVs than authorized?**

If the employee uses more POVs than authorized, reimbursement will be made as if all persons traveled in the number of POVs that you authorized.

**PART 302-5—ALLOWANCE FOR HOUSEHUNTING TRIP EXPENSES**

**Subpart A—Employee’s Allowance for Househunting Trip Expenses**

Sec.

- 302-5.1 What is a “househunting trip”?
- 302-5.2 What is the purpose of the househunting trip expenses allowance?
- 302-5.3 Am I eligible for a househunting trip expenses allowance?
- 302-5.4 Who is not eligible for a househunting trip expenses allowance?
- 302-5.5 Must my agency authorize payment of a househunting trip expenses allowance?
- 302-5.6 Under what circumstances will I receive a househunting trip expenses allowance?
- 302-5.7 Who may travel on a househunting trip at Government expense?
- 302-5.8 How many househunting trips may my agency authorize in connection with a particular transfer?
- 302-5.9 May my spouse and I perform separate househunting trips at Government expense?
- 302-5.10 How soon may I and/or my spouse begin a househunting trip?
- 302-5.11 Is there a time limit on the duration of a househunting trip?
- 302-5.12 When must my househunting trip be completed?
- 302-5.13 What methods may my agency use to reimburse me for househunting trip expenses?
- 302-5.14 What transportation expenses will my agency pay?
- 302-5.15 Must I document my househunting trip expenses to receive reimbursement?
- 302-5.16 May I receive an advance of funds for househunting trip expenses?
- 302-5.17 Am I in a duty status when I perform a househunting trip?
- 302-5.18 May I retain any balance left over from my househunting reimbursement if my fixed amount is more than adequate to cover my househunting trip?

**Subpart B—Agency Responsibilities**

- 302-5.100 How should we administer the househunting trip expenses allowance?

**41 CFR Ch. 302 (7-1-04 Edition)**

- 302-5.101 What governing policies must we establish for the househunting trip expenses allowance?
- 302-5.102 Under what circumstances may we authorize a househunting trip?
- 302-5.103 What factors must we consider in determining whether to offer an employee the fixed amount househunting trip subsistence expense reimbursement option?

AUTHORITY: 5 U.S.C. 5738; 20 U.S.C. 905(a); E.O. 11609, 36 FR 13747, 3 CFR 1971-1973 Comp., p. 586.

SOURCE: FTR Amdt. 98, 66 FR 58196, Nov. 20, 2001, unless otherwise noted.

**Subpart A—Employee’s Allowance For Househunting Trip Expenses**

NOTE TO SUBPART A: Use of the pronouns “I” and “you” throughout this subpart refers to the employee.

**§ 302-5.1 What is a “househunting trip”?**

The term “househunting trip” refers to a trip made by the employee and/or spouse to your new official station locality to find permanent living quarters to rent or purchase. The term “living quarters” in this part includes apartments, condominiums, and cooperatives in addition to townhouses and single family homes.

**§ 302-5.2 What is the purpose of the househunting trip expenses allowance?**

The allowance for househunting trip expenses is intended to facilitate and expedite the employee’s move from your old official station to your new official station and to lower the Government’s overall cost for the employee’s relocation by reducing the amount of time an employee must occupy temporary quarters. The allowance for househunting trip expenses provides the employee and/or spouse a period of time to concentrate on finding a suitable permanent residence at the new official station and thereby expedites the employee’s relocation.

**§ 302-5.3 Am I eligible for a househunting trip expenses allowance?**

You are eligible for a househunting trip expenses allowance if you are an