

**SUBCHAPTER A—OFFICE OF HUMAN DEVELOPMENT
SERVICES, GENERAL PROVISIONS [RESERVED]
SUBCHAPTER B—THE ADMINISTRATION FOR CHILDREN,
YOUTH AND FAMILIES, HEAD START PROGRAM**

**PART 1301—HEAD START GRANTS
ADMINISTRATION**

Subpart A—General

Sec.

1301.1 Purpose and scope.

1301.2 Definitions.

Subpart B—General Requirements

1301.10 General.

1301.11 Insurance and bonding.

1301.12 Annual audit of Head Start programs.

1301.13 Accounting system certification.

Subpart C—Federal Financial Assistance

1301.20 Matching requirements.

1301.21 Criteria for increase in Federal financial assistance.

**Subpart D—Personnel and General
Administration**

1301.30 General requirements.

1301.31 Personnel policies.

1301.32 Limitations on costs of development and administration of a Head Start program.

1301.33 Delegation of program operations.

1301.34 Grantee appeals.

AUTHORITY: 42 U.S.C. 9801 et seq.

SOURCE: 44 FR 24061, Apr. 24, 1979, unless otherwise noted.

Subpart A—General

§ 1301.1 Purpose and scope.

This part establishes regulations applicable to program administration and grants management for all grants under the Act, including grants for technical assistance and training and grants for research, demonstration, and pilot projects.

§ 1301.2 Definitions.

For the purposes of this part, unless the context requires otherwise:

Act means title V of the Economic Opportunity Act of 1964, as amended.

Budget period means the interval of time, into which a multi-year period of

assistance (project period) is divided for budgetary and funding purposes.

Community means a city, county, a multi-city or multi-county unit within a state, an Indian reservation, or any neighborhood or other geographic area (irrespective of boundaries or political subdivisions) which provides a suitable organizational base and possesses the commonality of interest needed to operate a Head Start program.

Delegate agency means a public or private non-profit organization or agency to which a grantee has delegated all or part of its responsibility for operating a Head Start program.

Development and administrative costs mean costs incurred in accordance with an approved Head Start budget which do not directly relate to the provision of program component services, including services to children with disabilities, as set forth and described in the Head Start program performance standards (45 CFR part 1304).

Dual benefit costs mean costs incurred in accordance with an approved Head Start budget which directly relate to both development and administrative functions and to the program component services, including services to children with disabilities, as set forth and described in the Head Start program performance standards (45 CFR part 1304).

Head Start Agency or “grantee” means a local public or private non-profit agency designated to operate a Head Start program by the responsible HHS official, in accordance with part 1302 of this chapter.

Head Start program means a program, funded under the Act and carried out by a Head Start agency or a delegate agency, that provides ongoing comprehensive child development services.

Independent auditor means an individual accountant or an accounting firm, public or private agency, association, corporation, or partnership, that is sufficiently independent of the agency being audited to render objective