

**PART 1303—APPEAL PROCEDURES  
FOR HEAD START GRANTEES AND  
CURRENT OR PROSPECTIVE DELE-  
GATE AGENCIES**

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AUTHORITY: 42 U.S.C. 9801 *et seq.*

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**Subpart A—General**

**§ 1303.1 Purpose and application.**

This part prescribes regulations based on section 646 of the Head Start Act, 42 U.S.C. 9841, as it applies to grantees and current or prospective

delegate agencies engaged in or wanting to engage in the operation of Head Start programs under the Act. It prescribes the procedures for appeals by current and prospective delegate agencies from specified actions or inaction by grantees. It also provides procedures for reasonable notice and opportunity to show cause in cases of suspension of financial assistance by the responsible HHS official and for an appeal to the Departmental Appeals Board by grantees in cases of denial of refunding, termination of financial assistance, and suspension of financial assistance.

**§ 1303.2 Definitions.**

As used in this part:

*Act* means the Head Start Act, 42 U.S.C. section 9831, *et seq.*

*ACYF* means the Administration on Children, Youth and Families in the Department of Health and Human Services, and includes Regional staff.

*Agreement* means either a grant or a contract between a grantee and a delegate agency for the conduct of all or part of the grantee's Head Start program.

*Day* means the 24 hour period beginning at 12 a.m. local time and continuing for the next 24 hour period. It includes all calendar days unless otherwise expressly noted.

*Delegate Agency* means a public or private non-profit organization or agency to which a grantee has delegated by written agreement the carrying out of all or part of its Head Start program.

*Denial of Refunding* means the refusal of a funding agency to fund an application for a continuation of a Head Start program for a subsequent program year when the decision is based on a determination that the grantee has improperly conducted its program, or is incapable of doing so properly in the future, or otherwise is in violation of applicable law, regulations, or other policies.

*Funding Agency* means the agency that provides funds directly to either a grantee or a delegate agency. ACYF is the funding agency for a grantee, and a grantee is the funding agency for a delegate agency.

*Grantee* means the local public or private non-profit agency which has been