

§ 115.407 How is an address of record for a minor’s supervised account changed?

(a) To change an address of record for a minor’s supervised IIM account, a custodial parent(s), legal guardian, or emancipated minor must provide BIA with the following information:

- (1) The minor’s or emancipated minor’s name;
- (2) The name of the custodial parent(s) or legal guardian, if applicable;
- (3) A custody order from a court of competent jurisdiction or a copy of a guardianship, if applicable;
- (4) The new address of the custodial parent(s), legal guardian, or emancipated minor; and
- (5) The signature, mark or thumb print of a custodial parent, legal guardian, or emancipated minor that has been notarized by a notary public and/or witnessed by a DOI employee who has been shown verifiable photo identification. See § 115.410

(b) When requesting a change of an address of record, the following information will further assist us to identify the minor’s account:

- (1) The minor’s or emancipated minor’s IIM account number;
- (2) The minor’s or emancipated minor’s date of birth;
- (3) The minor’s or emancipated minor’s tribal enrollment number; and
- (4) The minor’s or emancipated minor’s social security number.

§ 115.408 May a minor’s supervised account have more than one address on file with the BIA?

Yes, a minor’s supervised account may have more than one address on file with the BIA. We request that the parent, legal guardian, or the person who has been recognized by the BIA as having control and custody of the minor, notify us of the following addresses for the minor:

- (a) The minor’s residence;
- (b) The address of record where the statement of performance will be mailed;
- (c) The address where disbursement checks will be mailed or financial institution information for direct deposits of trust funds as authorized under an approved distribution plan.

§ 115.409 How is an address for a minor’s residence changed?

(a) To change an address for a minor’s residence, the custodial parent, legal guardian, or the person who has been recognized by the BIA as having control and custody of the minor must provide BIA with the following information:

- (1) The minor’s name;
- (2) The name of the custodial parent(s) or legal guardian;
- (3) A copy of a custodial order from a court of competent jurisdiction or a guardianship order, where applicable;
- (4) The new address of the minor’s residence; and
- (5) The signature, mark or thumb print of the individual who is providing the updated address for the minor’s residence that has been notarized by a notary public and/or witnessed by a DOI employee who has been shown verifiable photo identification. See § 115.410

(b) When requesting a change of an address for a minor’s residence, the following information will further assist us to identify the minor’s account:

- (1) The minor’s IIM account number;
- (2) The minor’s date of birth;
- (3) The minor’s tribal enrollment number (if known); and
- (4) The minor’s social security number (where known).

§ 115.410 What types of identification will the BIA or OTFM accept as “verifiable photo identification”?

BIA or OTFM will accept the following forms of identification as “verifiable photo identification”:

- (a) A valid driver’s license;
- (b) A government-issued photo identification card, such as a passport, security badge, etc.; or
- (c) A tribal photo identification card.

§ 115.411 What if the individual making a request regarding a minor’s supervised account does not have any verifiable photo identification?

If the individual making a request regarding a minor’s supervised account does not have any verifiable photo identification, the individual may make a request in person at the BIA and we will talk with the individual and review information in the minor’s