

Column 1—Type of unit	Column 2—Expected years of economical use	Column 3—Maximum allowable "one-time repair limits" as percentage of acquisition costs (years in use)														
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
<b>GASOLINE</b>																
Fork truck (2000 pounds to 6000 pounds)	8	50	45	40	30	25	20	15	10	....	....	....	....	....	....	....
Fork truck (over 6000 pounds)	10	50	45	40	35	30	25	20	15	10	10	....	....	....	....	....
Tractor	8	50	45	40	30	25	20	15	10	....	....	....	....	....	....	....
Crane	12	50	50	45	45	40	40	35	30	25	20	15	10	....	....	....
Platform truck	8	50	45	40	30	25	20	15	10	....	....	....	....	....	....	....
Straddle truck	15	50	50	50	45	45	45	40	40	35	35	30	25	20	15	10
<b>ELECTRIC</b>																
Fork truck (2000 pounds to 6000 pounds)	15	50	50	50	45	45	45	40	40	35	35	30	25	20	15	10
Tractor	15	50	50	50	45	45	45	40	40	35	35	30	25	20	15	10
Crane	15	50	50	50	45	45	45	40	40	35	35	30	25	20	15	10
Platform truck	15	50	50	50	45	45	45	40	40	35	35	30	25	20	15	10
Pallet truck	15	50	50	50	45	45	45	40	40	35	35	30	25	20	15	10

(2) In using the maximum allowable one-time repair limits in column 3 of the table, costs such as parts, labor, and transportation incident to the repairs, are to be included in computing one-time repair costs. However, operating expenses such as fuels and lubricants, replacement tires and batteries, and antifreeze will not be included in the one-time repair cost estimate.

(b) Notwithstanding the limitations prescribed in §101-25.405(a), materials handling equipment may be replaced under the following conditions provided a written justification supporting such replacement is approved by the agency head or an authorized designee. The justification shall be retained in the agency files.

(1) When the cumulative repair costs on a piece of equipment appears to be excessive as indicated by repair records. However, because an item of equipment accrues repair costs equal to the acquisition cost, it is not necessarily indicative of the current condition of the equipment. For example, a substantial repair expenditure included in the cumulative cost may actually have resulted in restoring the equipment to as good as new condition. While cumulative repair costs suggest an area for investigation, they should not be used as the principal ingredient in the repair/replacement decision making process.

(2) When repair parts are not available causing excessive equipment out-of-service time.

(3) When the equipment lacks essential features required in a particular task which is of a continuing nature and other suitable equipment is not readily available.

[32 FR 12400, Aug. 25, 1967]

**Subpart 101-25.5—Purchase or Lease Determinations**

**§ 101-25.500 Cross-reference to the Federal Acquisition Regulation (FAR) (48 CFR chapter 1, parts 1-99).**

For guidance see Federal Acquisition Regulation Subpart 7.4 (48 CFR Subpart 7.4).

[64 FR 34734, June 29, 1999]

**Subparts 101-25.6—101-25.49 [Reserved]**

**PART 101-26—PROCUREMENT SOURCES AND PROGRAM**

Sec. 101-26.000 Scope of part.

**Subpart 101-26.1—General**

- 101-26.100 Scope of subpart.
- 101-26.100-1 Procurement of lowest cost items.
- 101-26.100-2 Request for waivers.
- 101-26.100-3 Warranties.
- 101-26.101 Utilization of long supply and excess personal property.
- 101-26.102 Special buying services.
- 101-26.102-1 General.
- 101-26.102-2 Utilization by military agencies.

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- 101-26.102-3 Procurement leadtime.
- 101-26.102-4 Payment to GSA contractors.
- 101-26.103 Establishing essentiality of requirements.
- 101-26.103-1 Policy for personal property.
- 101-26.103-2 Restriction on personal convenience items.
- 101-26.104 End-of-year submission of requisitions for action by GSA.
- 101-26.105 Justification to support negotiated procurement by GSA for other agencies.
- 101-26.106 Consolidation of requirements.
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### Subpart 101-26.2—Federal Requisitioning System

- 101-26.200 Scope of subpart.
- 101-26.201 General.
- 101-26.202 Applicability.
- 101-26.203 Activity address codes.
- 101-26.204—101-26.205 [Reserved]
- 101-26.206 GSA assistance.

### Subpart 101-26.3—Procurement of GSA Stock Items

- 101-26.300 Scope of subpart.
- 101-26.301 Applicability.
- 101-26.301-1 Similar items.
- 101-26.301-2 Issue of used, repaired, and rehabilitated items in serviceable condition.
- 101-26.302 Standard and optional forms.
- 101-26.303 Out-of-stock items.
- 101-26.304 Substitution policy.
- 101-26.305 Submission of orders to GSA.
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- 101-26.310 Ordering errors.
- 101-26.311 Frustrated shipments.

### Subpart 101-26.4—Federal Supply Schedules [Reserved]

### Subpart 101-26.5—GSA Procurement Programs

- 101-26.500 Scope and applicability of subpart.
- 101-26.501 Purchase of new motor vehicles.
- 101-26.501-1 General.
- 101-26.501-2 Standardized buying programs.
- 101-26.501-3 Consolidated purchase program.
- 101-26.501-4 Submission of orders.
- 101-26.501-5 Procurement time schedules.
- 101-26.501-6 Forms used in connection with delivery of vehicles.
- 101-26.501-7 Sale of vehicles.
- 101-26.501-8 [Reserved]

- 101-26.501-9 Centralized motor vehicle leasing program.
- 101-26.502 U.S. Government National Credit Card.
- 101-26.503 Multiple award schedule purchases made by GSA supply distribution facilities.
- 101-26.504 [Reserved]
- 101-26.505 Office and household furniture and furnishings.
- 101-26.505-1 Description of office and household furniture.
- 101-26.505-2 Description of office and household furnishings.
- 101-26.505-3 Requests to procure similar items from sources other than GSA supply sources.
- 101-26.505-4—101-26.505-6 [Reserved]
- 101-26.505-7 GSA assistance in selection of furniture and furnishings.
- 101-26.506 Interior planning and design services.
- 101-26.506-1 Types of service.
- 101-26.506-2 Limitations.
- 101-26.506-3 Submission of requests.
- 101-26.506-4 Acceptance and processing of requests.
- 101-26.506-5 Reimbursement for services.
- 101-26.507 Security equipment.
- 101-26.507-1 Submission of requisitions.
- 101-26.507-2 Procurement time schedule.
- 101-26.507-3 Purchase of security equipment from Federal Supply Schedules.
- 101-26.507-4 Quantities in excess of the maximum order limitation.
- 101-26.508 Electronic data processing (EDP) tape and instrumentation tape (wide and intermediate band).
- 101-26.508-1 Requisitioning data processing tape available through Federal Supply Schedule contracts.
- 101-26.508-2 Requisitioning data processing tape not available from Federal Supply Schedule contracts.
- 101-26.508-3 Consolidation of requisitions.
- 101-26.509 Tabulating machine cards.
- 101-26.509-1 Requisitioning tabulating machine cards available from Federal Supply Schedule contracts.
- 101-26.509-2 Requisitioning tabulating machine cards not available from Federal Supply Schedule contracts.
- 101-26.509-3 Consolidation of requisitions.

### Subpart 101-26.6—Procurement Sources Other Than GSA

- 101-26.600 Scope and applicability of subpart.
- 101-26.601 [Reserved]
- 101-26.602 Fuels and packaged petroleum products obtained from or through the Defense Logistics Agency.
- 101-26.602-1 Procurement of lubricating oils, greases, and gear lubricants.
- 101-26.602-2 Procurement of packaged petroleum products.

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- 101-26.602-3 Procurement of gasoline, fuel oil (diesel and burner), kerosene, and solvents.
- 101-26.602-4 Procurement of coal.
- 101-26.602-5 Procurement of natural gas from the wellhead and other supply sources.
- 101-26.603 Electronic items available from the Defense Logistics Agency.
- 101-26.605 Items other than petroleum products and electronic items available from the Defense Logistics Agency.
- 101-26.606 Supply support available from the inventory control points of the military departments.
- 101-26.607 Billings.
- 101-26.607-1 Payments.
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- 101-26.700 Scope and applicability of subpart.
- 101-26.701 Purchase of products and services from the blind and other severely handicapped persons.
- 101-26.702 Purchase of products manufactured by the Federal Prison Industries, Inc.
- 101-26.703 Marginally punched continuous forms.
- 101-26.704 Purchase of nonperishable subsistence (NPS) items.

### Subpart 101-26.8—Discrepancies or Deficiencies in GSA or DOD Shipments, Material, or Billings

- 101-26.800 Scope of subpart.
- 101-26.801 Applicability.
- 101-26.802 Exclusions.
- 101-26.803 Discrepancies or deficiencies in shipments, material, or billings.
- 101-26.803-1 Reporting discrepancies or deficiencies.
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- 101-26.803-3 Reporting of discrepancies in transportation, shipments, material, or billings.
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### Subparts 101-26.9—101-26.48 [Reserved]

### Subpart 101-26.49—Illustrations of Forms

- 101-26.4900 Scope of subpart.
- 101-26.4901 Standard forms.
- 101-26.4901-149 Standard Form 149, U.S. Government National Credit Card.
- 101-26.4902 GSA forms.
- 101-26.4902-457 GSA Form 457, FSS Publications Mailing List Application.
- 101-26.4902-1398 GSA Form 1398: Motor vehicle purchase and inspection label.

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- 101-26.4902-1424 GSA Form 1424, GSA Supplemental Provisions.
- 101-26.4902-1781 GSA Form 1781, Motor Vehicle Requisition—Delivery Order.
- 101-26.4902-2891 GSA Form 2891, Instructions to Users of Federal Supply Schedules.
- 101-26.4904 Other agency forms.
- 101-26.4904-416 DD Form 416: Purchase Request for Coal, Coke, or Briquettes.

AUTHORITY: Sec. 205(c), 63 Stat. 390; 40 U.S.C. 486(c).

### § 101-26.000 Scope of part.

This part prescribes policies and procedures which govern the procurement of personal property and nonpersonal services by Federal agencies from or through GSA supply sources as established by law or other competent authority. The specific subparts or sections covering the subject matter involved prescribe the extent to which the sources of supply are to be used by Government agencies. Certain civilian and military commissaries and non-appropriated fund activities are also eligible to use GSA supply sources for their own use, not for resale, unless otherwise authorized by the individual Federal agency and concurred in by GSA. Policy and procedures pertaining to purchasing of property or contracting for services from commercial sources, without recourse to established GSA supply sources, are provided in the Federal Acquisition Regulation (FAR) (48 CFR chapter 1).

[56 FR 12455, Mar. 26, 1991]

### Subpart 101-26.1—General

#### § 101-26.100 Scope of subpart.

This subpart provides policy guidance of a general nature concerning procurement of lowest cost items obtainable from GSA supply sources; availability from GSA of special buying services in addition to the specified GSA procurement sources; criteria for placing end-of-year purchase documents with GSA and for insuring that end-of-year requisitions placed with GSA obligate the applicable fiscal year appropriation; and justification requirements to support negotiated procurement by GSA for other agencies.

[36 FR 17423, Aug. 31, 1971]