

agency determines that such action would benefit the agency's programs or would be warranted as a service to employees who are members of the organization and complies with applicable statutes and regulations. Examples of such support services are as follows:

(1) Permitting employees, in appropriate cases, to use agency equipment or administrative support services for preparing papers to be presented at conferences or symposia or published in journals;

(2) Using the authority under 5 U.S.C. 4109 and 4110, as implemented by 5 CFR part 410, to pay expenses of employees to attend professional organization meetings when such attendance is for the purpose of employee development or directly concerned with agency functions or activities and the agency can derive benefits from employee attendance at such meetings; and

(3) Following a liberal policy in authorizing excused absence for other employees who are willing to pay their own expenses to attend a meeting of a professional association or other organization from which an agency could derive some benefits.

(b) Agencies may provide Government resources support to organizations (such as space in Government facilities for meeting purposes and the use of agency bulletin boards, internal agency mail distribution systems, electronic bulletin boards and other means of informing agency employees about meetings and activities) in accordance with appropriate General Services Administration regulations contained in title 41 of the Code of Federal Regulations. The mere provision of such support to any organization is not to be construed as Federal sponsorship, sanction, or endorsement of the organization or its activities.

Subpart C—Dues Withholding

§ 251.301 Associations of management officials and/or supervisors.

Dues withholding for associations of management officials and/or supervisors is covered in 5 CFR 550.331.

§ 251.302 All other organizations.

Under 5 CFR 550.311(b), an agency may permit an employee to make an

allotment for any legal purpose deemed appropriate by the head of the agency. Agencies may provide for the allotment of dues for organizations representing Federal employees under that section.

PART 293—PERSONNEL RECORDS

Subpart A—Basic Policies on Maintenance of Personnel Records

Sec.

- 293.101 Purpose and scope.
- 293.102 Definitions.
- 293.103 Recordkeeping standards.
- 293.104 Collection of information.
- 293.105 Restrictions on collection and use of information.
- 293.106 Safeguarding information about individuals.
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- 293.108 Rules of conduct.

Subpart B—Personnel Records Subject to the Privacy Act

- 293.201 Purpose.
- 293.202 Records subject to Office or agency Privacy Act regulations.
- 293.203 Review of Office or agency practices.

Subpart C—Official Personnel Folder

- 293.301 Applicability of regulations.
- 293.302 Establishment of Official Personnel Folder.
- 293.303 Ownership of folder.
- 293.304 Maintenance and content of folder.
- 293.305 Type of folder to be used.
- 293.306 Use of existing folders upon transfer or reemployment.
- 293.307 Disposition of folders of former Federal employees.
- 293.308 Removal of temporary records from OPFs.
- 293.309 Reconstruction of lost OPFs.
- 293.310 Response to requests for information.
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Subpart D—Employee Performance File System Records

- 293.401 Applicability of regulations.
- 293.402 Establishment of separate employee performance record system.
- 293.403 Contents of employee performance files.
- 293.404 Retention schedule.
- 293.405 Disposition of records.
- 293.406 Disclosure of records.